



महानदी कोलफील्ड्स लिमिटेड  
(कोयला मंत्रालय आधीन भारत सरकार का एक उपक्रम)  
MAHANADI COALFIELDS LIMITED  
(A Govt. of India Undertaking & Subsidiary of Coal India Limited)  
www.mahanadicoal.in

महाप्रबंधक का कार्यालय  
केन्द्रीय कर्मशाला, ईव-वैली

पोस्ट-बंधवाहाल, जिला-झारसुगुडा(ओडिशा)-768211

फोन- 06645-233205, फैक्स 06645-233224

संदर्भ क्र: एमसीएल/म.प्र/ के.कर्मशाला/ईव-वैली/कार्मिक/2021/978

दिनांक - 29/11/2021

## कार्यालय आदेश

क्षेत्रीय कार्मिक प्रबंधक, केन्द्रीय कर्मशाला, ईव-वैली द्वारा जारी कार्यालय आदेश क्रमांक-1640, दिनांक-26.02.2020 के तहत गठित आंतरिक शिकायत समिति के सदस्यों यथा: श्रीमती अलका आसना, पूर्व मुख्य प्रबंधक(वि.एवं यां.) की सेवानिवृत्ति तथा श्री संजय प्रसाद, मुख्य प्रबंधक(उत्खनन) का स्थानांतरण केन्द्रीय कर्मशाला, ईव-वैली से हो जाने की स्थिति में निम्नलिखित अधिकारियों/कर्मचारियों एवं एन.जी.ओ. सदस्यों की आंतरिक शिकायत समिति तत्काल प्रभाव से गठित की जाती है।

1. डॉ.(श्रीमती) नीनी नायर, उप मुख्य चिकित्सा अधिकारी लखनपुर चिकित्सालय, लखनपुर क्षेत्र	-----	अध्यक्ष
2. श्री उज्ज्वल कुमार ठाकुर, मुख्य प्रबंधक (उत्खनन)	-----	सदस्य
3. श्रीमती साधना सामंत राय, जनरल सेक्रेटरी/समाज सेविका महिला उन्नयन निकेतन, ब्रजराजनगर	-----	सदस्य
4. श्रीमती आरती प्रिमावारला, लिपिक	-----	सदस्य
5. श्रीमती विजया सिंह ठाकुर, अर्मेचर/मोटर बाइंडर हेल्पर	-----	सदस्य
6. श्रीमती मंजुवाला प्रधान, वरीय अर्मेचर/मोटर बाइंडर	-----	सदस्य

उपरोक्त आंतरिक शिकायत समिति के सदस्यों का दायित्व होगा कि वे केन्द्रीय कर्मशाला, ईव-वैली के कार्यस्थल पर महिलाओं से संबंधित दुर्व्यवहार/छेड़छाड़ शिकायतों की जांच करते हुए उसपर तत्काल उचित कार्रवाई करेंगे।

यह आदेश महाप्रबंधक, केन्द्रीय कर्मशाला, ईव-वैली तथा महाप्रबंधक, लखनपुर क्षेत्र द्वारा अनुमोदित नोटशीट क्रमांक-336-NF तथा 335-NF, दिनांक-29.11.2021 के तहत जारी किया जाता है।

31/11/21  
क्षेत्रीय कार्मिक प्रबंधक  
केन्द्रीय कर्मशाला, ईव-वैली

प्रतिलिपि:

1. महाप्रबंधक(का/अधि.स्थापना), एम.सी.एल. मुख्यालय
2. महाप्रबंधक, केन्द्रीय कर्मशाला, ईव-वैली/लखनपुर क्षेत्र
3. कार्यशाला प्रबंधक, केन्द्रीय कर्मशाला, ईव-वैली
4. आंतरिक शिकायत समिति के सदस्य
5. समस्त सूचना पट्ट
6. कार्यालयीन प्रति

ମହାନଦୀ କୋଲଫିଲ୍ଡସ୍ ଲିମିଟେଡ୍  
महानदी कोलफील्ड्स लिमिटेड  
Mahanadi Coalfields Limited  
(a subsidiary of Coal India Limited)

Office of the General Manager  
MCL, Lakhanpur Area  
At: C. Escherwal, Via Belpahar  
Dist. Belpahar, Odisha 751001  
Ph: 91 694 211000 Fax: 91 694 211001



Date: 22.06.2019

Ref. No. MCL/GM/LKPA/PER/2019/ 807

// OFFICE ORDER //

In pursuance to letter No. MCL/GM(P&IR)/IR/Misc./2019/3480, dated 07.06.2019 issued by Dy. General Manager (P-MP&IR/NEE), MCL HQ; the Internal Complaints Committee (IC) for Lakhanpur Area under the provisions of Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal) Act, 2013 (The SH Act) is hereby constituted comprising of following members:


- |  |                        |
|--|------------------------|
| 01. Dr. (Mrs.) Nini Nair, Medical Supdt., Lakhanpur Area               | ... Chairperson        |
| 02. Smt. Nalini Meher, Dy. Manager (Fin.), Lakhanpur Area              | ... Member             |
| 03. Sri Palli Gangadhar, Dy. Manager (Pers.), Lakhanpur Area           | ... Member             |
| 04. Miss Ranjit Kaur, MT (HR/P), Lakhanpur OCP                         | ... Member             |
| 05. Smt. Gurmit Kaur, Gen. Maz Cat-I, Area MM Deptt., LKP Area         | ... Member             |
| 06. Smt. Balbir Manglani, President, Mahalaxmi Mahila Samiti, Belpahar | ... Member<br>from NGO |

The tenure of the Committee shall be three years from the date of its inception.

The Committee shall provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matter connected therewith or incidental thereto:

Further, the Committee shall submit an Annual report to General Manager Lakhanpur Area in each calendar year.

This issues with the approval of General Manager, Lakhanpur Area.

  
Area Personnel manager  
MCL, Lakhanpur Area

Distribution:

01. General Manager, Lakhanpur Area ... for kind information
02. Dy. General Manager (P-MP&IR/NEE), MCL HQ
03. Project Officer: Lakhanpur OCP/Belpahar OCM/Lilari OCP
04. All HODs, Lakhanpur Area
05. Personnel Executives: Lakhanpur OCP/Belpahar OCM/Lilari OCP
06. All Committee Members
07. OC/MF

कार्यालय आदेश / OFFICE ORDER

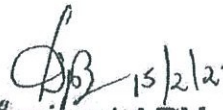
An Internal Complaint Committee is hereby constituted consisting of the following members to look into the complaints of working women in CH Aea, NSCH, Talcher.

- 1) Dr.(Mrs.) Anjana Sahoo, CMS, NSCH, Talcher Chairperson / Presiding Officer
- 2) Dr.(Mrs.) Sanchaita Mitra, Dy.CMO, NSCH, Talcher, Area Member
- 3) Smt. Minati Jena, Office Supdt., NSCH, Talcher, Area Member
- 4) Smt. Sailabala Sahoo, Clerk, Gr.I, NSCH, Talcher, Area Member
- 5) Sushree Ritarani Das, D/o: Gokula Chandra Das, (Member from NGO or Associations committed to the case of women) Area Member

On receipt of any written complaint from any working woman of CH Area, NSCH, Talcher the committee will meet to inquiry in to that, complain in details to dispose off the complain, under intimation to the CMS I/c, CHA, NSCH, Talcher.

The committee will also submit annual report in the matter to the concerned authority for onward submission to the Government.

This issues with the approval of the competent authority.

  
क्षेत्रिय कार्मिक प्रबंधक / APM,  
ने.श. केन्द्रीय अस्पताल, तालचेर NSCH, Talcher

Distribution:

- 1) The Chief of Medical Services I/c, NSCH, Talcher
- 2) The HODs of NSCH, Talcher
- 3) Dr. Anjana Saho, CMS / Chairperson/ Presiding Officer, , NSCH, Talcher
- 4) Matron Incharge, NSCH, Talcher.
- 5) The Office Sudpt.(P&A), NSCH, Talcher
- 6) Employee concerned, / Committee members NSCH. for information
- 7) Office copy



# MCL

Ref no: MCL/DGM/BBSR/OO-Grievance Comm./2018/ 1178

Dated: 18/12/2018

### OFFICE ORDER/ कार्यालय आदेश

A complaint committee consisting of the following employees of MCL BBSR is hereby constituted towards looking into the complaints of working women at MCL/ MINREM / MBPL /Claims Commission, BBSR

01. Smt. M. Routray, Dy. Manager(P/HR), MCL/MINREM, BBSR
02. Sri D. B. Reddy, Asst. Manager(Finance), MCL BBSR
03. Ms. Swayamprava Dhal, Accountant T&S Grade-A, MCL BBSR
04. Smt. Sudhansubala Tripathy, Clerk-II

18/12/2018

उप महाप्रबन्धक, एमसीएल भुवनेश्वर  
Dy. General Manager, MCL Bhubaneswar

### वितरण :-

01. उप महाप्रबन्धक (कार्मिक / एमपी & एनईई), मुख्यालय
02. सभी कमीटी मेम्बर्स, एमसीएल / मिनरेम, भुवनेश्वर
03. Office of the Claims Commission, भुवनेश्वर
04. Notice Boards of एमसीएल भुवनेश्वर
05. Concerned / Guard File

Hingula

OFFICE OF THE GENERAL MANAGER, Hingula Area  
P.O. IV, 5, Nagar, Dist. Angul, Orissa - 752135  
Phone No. 06741261350 Fax No. 215255  
Fax No. 215210 305015

MCL

Handwritten text: Hingula Area

Handwritten text: 73

OFFICE ORDER

In pursuance to Letter No MCL/MP(P&IR)/IR/Mis/2019/348 Dtd: 07.06.2019 issued by Dy.GM(MP&IR), MCL HQ, Burla, an Internal Committee (IC) under the Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act 2013 (The SH Act) at Hingula Area is hereby constituted with following members:

1. Dr. Surzanda Barik, Area Medical Officer, FIA- Presiding Officer
2. Sri Satyabrata Tripathy, Staff Officer (MM), HA
3. Dr. Vandana Sastry, Medical Officer, HA
4. Smt. Remnani Das, OS, HA
5. Smt. Ranjita Garnaik, Advocate, Talcher Court

The Committee will act as per guidelines, deliberated in this letter.

This issues with the approval of the Competent Authority.

Area Personnel Manager  
MCL, Hingula Area

Distribution to :-

01. The General Manager, Hingula Area: For kind information please
02. The Project Officer, Balaran/Hingula OCP
03. The Dy Mgr (Personnel), Balaran/Hingula Area
04. Committee Members (Internal Committee), HA
05. Office Copy

Receipt No. 104  
Date 14.6.19  
MCL- Hingula Area

Handwritten notes: 01/19, 14/6/19

Kaniha

ମହାନଦୀ କୋଲଫିଲ୍ଡସ୍ ଲିମିଟେଡ୍  
महानदी कोलफील्ड्स लिमिटेड  
Mahanadi Coalfields Limited  
(A subsidiary of Coal India Limited)

Office of the General Manager  
Kaniha Area  
At: Lingaraj Area Office, PO : Deulbera  
Dist-Angul, Talcher ,PIN- 759102,  
Tel. No: 06760-240244, Fax:240244



संख्या: एम.सी.एल./म.प्र /कनिहा क्षेत्र/कार्मिक/2020/ 230

Dt. 14/02/2020

**कार्यालय आदेश/OFFICE ORDER**

The Internal Complaint Committee constituted consisting of the following members to look into the complaints of working women in GM Office, Kaniha area, MCL

- |  |          |
|--|----------|
| 1. Smt. Diptirani Sahoo- Manager(P), Lingraj Area    | Chairman |
| 2. Sri Bipin Bihari Sahoo-Sr. Manager(Min),          | Member   |
| 3. Smt. Puspalata Sahoo- Clerk, Gr-II                | Member   |
| 4. Smt. Ranjita Garnayak-Panel Advocate, Talcher,MCL | Member   |

The above committee shall meet as when necessary. On receipt of the complaint(s), the committee shall take necessary action and make enquiry discreetly.

The committee will also submit annual report in the matter to the concerned authority for onward submission to the Government.

This issues with the approval of competent authority.

*[Handwritten Signature]*  
14/02/2020

क्षेत्रीय कार्मिक प्रबन्धक/Area Personnel Manager,  
कनिहा क्षेत्र/Kaniha Area

Copy To:-

1. The General Manger, Kaniha Area
2. The Staff Officer (Min), Kaniha Area
3. The Project Officer, Kaniha OCP
4. All HOD's, Kaniha Area/OCP
5. The Chairperson and all the members of Committee.
6. Office Copy

CWS (Tal)

ନିଉ କୋଲ୍‌ଫିଲ୍ଡ୍‌ସ୍ ଲିମିଟେଡ୍  
ନିଉ କୋଲ୍‌ଫିଲ୍ଡ୍‌ସ୍ ଲିମିଟେଡ୍  
Tanadi Coalfields Limited  
(subsidiary of Coal India Limited)

Central Workshop( Excv.), Talcher,  
PO. South Balanda, Dist. Angul,  
ODISHA. PIN : 759116  
Phone: (06760) 260219 / 260071  
FAX : (06760) 260331  
Email: mclcwstal@rediffmail.com



MCL

Date: 11.06.19


GM/CWS(X)/Tal/Pers./2019/ 260

OFFICE-ORDER

As per the letter received, vide no.588 dt.01/02.08.2018 from Smt. Kirti wari, Chairperson ICC, MCL-HQ, regarding internal complaint committee for prevention and redressal of Sexual harassment of women at Workplace, an Internal Complaint Committee is hereby constituted, consisting of the following members of CWS(X),Talcher, ensuring the- implement of relevant clauses of the (Prevention, Prohibition and redressal) Act 2013 in CWS(X),Talcher,MCL.

- 1.Miss Anwasha Panda, Asst. Manager (E&M)-Chairperson/ Presiding Officer.
- 2.Sri N.K.Sahoo, Sr. Manager (X)
- 3.Smt. K.Anjulata Rao, EP Maz. Cat-II
- 4.Smt. Kabita Nayak, EP Maz. Cat-II
- 5.Smt. Biswaprava Sahoo, Sr. Clerk
- 6.Miss Rita Das, lady activist of the locality.

This issues with the approval of the competent authority.

  
Area Personnel Manager,  
CWS(X), Talcher. 11/6/19

copy to:-

- General Manager, CWS(X), Talcher.
- Factory Manager, CWS (X),Talcher.
- All Committee Members, CWS(X),Talcher.

IBV

ମହାନଦୀ କୋଲଫିଲ୍ଡସ୍ ଲିମିଟେଡ୍  
महानदी कोलफील्ड्स लिमिटेड  
Mahanadi Coalfields Limited  
(A subsidiary of Coal India Limited)

Office of the General Manager  
IB valley Area, MCL, Brajrajnagar  
Dist: Jharsuguda, ODISHA-768216  
Ph: 06645-242451, 242453, 242454  
Fax: 06645-242192



**MCL**

Ref.No.MCL/GM/IBV/PER/ 2019/ Grievance/ 831

Date: 08-06-2019

**// OFFICE ORDER //**

In pursuance to the approval of the Competent Authority vide Notesheet no.MCL/GM/IBV/ PER/2019/Grievance/826 dtd.08-06-2019, the modified Internal Complaints Committee constituted for attending complaints relating to sexual harassment at workplace and to create awareness among the employees to follow provisions of the Sexual Harassment of Women at Workplace(Prevention, Prohibition and Redressal) Act, 2013 in IB Valley Area is as follows.

1. Smt.Upali Ipsita Das, Dy.Manager(Pers.),Area HQ as Presiding Officer.
2. Smt.Sashikala Dash, Matron, Central Hospital,IB Valley Area.
3. Smt.Mousami Panda, DEO,Area HQ.
4. Smt.Sandhyarani Goud,Ex-Councillor,Brajrajnagar Municipality.

This issues with the approval of the Competent Authority.

*Upali*  
Dy. Manager (Pers.),  
IB Valley Area.

**Distribution:**

1. General Manager,IB Valley Area- for kind information.
2. All HODs,IB Valley Area.
3. All Committee Members.

Ref No: MCL/GM/BA/Pers/ 3910

Dtd : 08/12/2021

387/10  
03/01/2022

## कार्यालय आदेश

A committee named as "**Complaint Committee for Working Women**" consisting of the following executives/employees is hereby constituted to look after the complaints of working women in Basundhara Area & Mahalaxmi Area of MCL:

1. Ms. Pallavi Kerketta , Asst.Manager(Pers) ,AHQ,BA, Presiding Officer
2. Sri A.K. Verma, Ch. Manager(Mining), AHQ,BA, Member
3. Sri A.K.Ojha, Ch. Manager(Mining), AHQ,MLA, Member
4. Sri S.K. Mohanta, Sr..Manager(Mining), AHQ,BA, Member
5. Sri Ajit Kr.Seth, Dy. Manager(Pers), AHQ,MLA, Member
6. Smt Sukanti Choudhary, Matron, Hospital,BA, Member
7. Smt Jayshree Choudhary, Cat-I,GOCP, BA, Member
8. Smt Shanti Kalo, Clerk Spl. Gr, B(W)OCP, MLA, Member
9. Ms. Sarita Sahu, Sr PGT, DAV Public School, BA, Member

The above committee shall meet as and when required on receipt of complaints, the committee shall take necessary action and make enquiry discreetly.

The committee shall also submit an annual report in the matter to the APM, BA/MLA.

This issues with the approval of the competent authority.

Smt. S. Saha  
02/01

20  
08/12/2021  
क्षेत्रीय कामिक प्रबंधक  
बसुंधरा/महालक्ष्मी क्षेत्र

Distribution:

1. General Manager,BA/MLA
2. GM(P&IR-NEE), GM(P-EE) MCL HQ
3. PO GOCP/KOCP/B(W)OCP
4. All HOD's,BA/MLA
5. All Personnel Executives BA & MLA
6. Executives Concerned
7. All Notice Boards BA/MLA
8. Office Copy

a. Copy to:

9. The Secretary , OCMS/BCMS/MCMWU/MCMS, BA

Mr. Sameer  
ICC file.

E-5/Exe.Misc

04/11/22

ମହାନଦୀ କୋଲଫିଲ୍ଡସ୍ ଲିମିଟେଡ୍  
Mahanadi Coalfields Limited  
(A subsidiary of Coal India Limited)

Office of the General Manager  
Lingaraj Area  
PO : Deulbera  
Dist-Angul, Talcher ,PIN- 759102  
Ph: +91 (6760) – 240589(O)  
PBX: 241265, 241268, 241271  
Fax: +91 (6760) 241269



**MCL**

Ref. No: MCL/GM(LA)/ICC/Pers/2021/ 1284

Date: 31.07.2021  
23.08

## OFFICE ORDER

In compliance to Section-4 of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act-2013, an Internal Complaint Committee is hereby re-constituted consisting of the following members:-

1. Dr Manasi Das, Medical Suptdt. – Chairperson
2. Sri Bidya Bhusan Das, Asst. Manager(P) – Member
3. Smt Sunita Mallik, Asst. Manager(P) – Member
4. Smt Gitanjali Mohapatra, Clerk-I – Member
5. Miss Ranjita Garnaik, Panel Advocate(MCL), Talcher Court – External member

The committee will deal with the complaints received from the aggrieved women employees and enquire the matter as per the guidelines laid down in the aforesaid Act.

This issues with the approval of Competent Authority.

*Deulbera*  
31.07.2021  
Area Personnel Manager  
Lingaraj Area

Copy To:

1. All Committee Members
2. The General Manager, LA – For Kind information
3. The GM(P/EE)/GM(P&IR), MCL HQ
4. Smt. Komala V. Jawaid, General Manager(P/CPIO)
5. The TS to D(P), MCL HQ
6. The Project Officer, LOCP
7. All HOD's, LA/LOCP
8. All Notice Board, LA/LOCP



**MCL**

Ref.No.GM(JA)/Per/OO/2021/ 6959

Date 03 .12.2021.

**OFFICE ORDER**

In compliance to section - 4 of Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act- 2013 , an Internal Complaints Committee is hereby re-constituted consisting of the following members:-

1. Dr. Mrs. Manoja Ray, Sr. Medical Officer, Jagannath Area- Chairperson
2. Smt N. Jasoda, Manager(Finance), Jagannath Area-Member.
3. Sri Saroj Ku Sahoo, Dy. Manager(Legal), Jagannath Area-Member.
4. Smt. Khulana Parida, Sarapanch, Padmabatipur G.P-External Member.

The committee will deal with the complaints received from the women employees and enquire the matter as per the guidelines laid down in the aforesaid Act.

This issues with the approval of the Competent Authority.

Chief Manager(P)/APM,  
Jagannath Area.

**Distribution:-**

1. The General Manager, Jagannath Area.
2. The GM(P-EE), MCL Hq
3. TS to D(P), MCL
4. Project Officer, Ananta OCP/Jagannath OCP
5. HODs, Jagannath Area
6. All Committee Member.
7. Office Copy.

ମହାନଦୀ କୋଲ ଫିଲ୍ଡସ୍ ଲିମିଟେଡ୍  
महानदी कोलफील्ड्स लिमिटेड  
Mahanadi Coalfields Limited  
(A subsidiary of Coal India Limited)

Office of the General Manager  
(Subhadra Area)  
NEAR BIJU MAIDAM  
PO/Dist: Angul – 759122 (Odisha)  
Website : [www.mcl.gov.in](http://www.mcl.gov.in)  
Email Id: [gmsubhadraarea@gmail.com](mailto:gmsubhadraarea@gmail.com)  
[gm-subhadra.mcl@coalindia.in](mailto:gm-subhadra.mcl@coalindia.in)



**MCL**

Ref. No. MCL/GM (SA)/2021/598

Date: 23.11.2021

OFFICE ORDER

In pursuant to the letter NO MCL/MP(P&IR)/MIS/2019/348 dated 07.06.2019 issued by Dy.GM(MP&IR),MCL HQ ,Burla, an Internal Committee (IC) under the Sexual Harassment of Women at workplace (Prevention, Prohibition,& Redressal) Act 2013(The SH Act) at Subhadra Area is hereby constituted with the following members:

- 1.Dr. Sunanda Barik, Area Medical Officer, Subhadra Area-Presiding Officer
- 2.Smt. Swarnaprava Das, Office Superintendent, Gr.A1,Member,Subhadra Area
- 3.Smt. Usharani Lall, Accountant Gr.A, Member, Subhadra Area
- 4.Smt. Ranjita Garnaik, Advocate, Talcher Court

These issues with the approval of the Competent Authority.

  
Area Personnel Manager  
Subhadra Area

Copy to:

1. The General Manager,SubhadraArea:For Kind information please
2. Project Officer,SubhadraArrea
3. Committee Members(Internal Committee),SA
4. Office Copy

Ref. No.: MCL/OA/GM/Pers./2020-21/ 1631

Date: 26.11.2021

कार्यालय आदेश  
**NOTICE**

As per the provisions of the Sexual Harrassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, a committee of the following persons is hereby constituted to function as Internal Complaints Committee of Orient Area including all its establishments to look into the matters of Sexual Harrassment complaints of working women in Orient Area: -

1. Dr. (Smt.) Sandhya Singh, Dy. CMO, Central Hospital, Ib Valley - Presiding Officer
2. Dr. J. Bhagyashree, Sr. Medical Officer, Budhijam Disp. - Member
3. Shri Ashok Kumar Garnaik, Ch. Manager (Min), MRS - Member
4. Smt. Anupama Jha, Sr. PRT (English), DAV School - External Member

The above committee members shall hold office for 03 years and shall meet as and when required. On receipt of any complaint, the committee shall take necessary action and make enquiry discretely.

The committee shall work under the scope of The Sexual Harrassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013; CDA Rules of CIL, Standing Order of MCL and other extant rules and regulations as applicable.

The committee shall also submit its Annual Report to the concerned authorities for onward transmission.

This issues with the approval of the Competent Authority and supersedes earlier orders in this regard.

26.11.2021  
क्षेत्रीय कार्मिक प्रबन्धक  
ओरिएंट क्षेत्र

Area Personnel Manager  
Orient Area

वितरण:-

Distribution: -

1. General Manager, Orient Area/ Ib Valley Area, MCL.
2. All Staff Officers, Orient Area
3. Sub-Area Manager- OSA/RSA, Orient Area
4. Chief Medical Officer, Central Hospital Ib Valley.
5. Principal, DAV School, Ib Valley.
6. Dy. Manager (Pers)- GMO/OSA/RSA; Asst. Mgr (Pers), GMO, Orient Area
7. All committee members of Ineternal Complaints Committee
8. Office Copy

ମହାନଦୀ କୋଲ୍ ଫିଲ୍ଡସ୍ ଲିମିଟେଡ୍  
महानदी कोलफील्ड्स लिमिटेड  
Mahanadi Coalfields Limited  
(A subsidiary of Coal India Limited)

OFFICE OF THE GENERAL MANAGER  
TALCHER AREA  
PO:-DERA COLLIERY, DIST:ANGUL  
(ODISHA)  
PIN:759103  
Phone : PBX (06760)-269131, FAX - 269130



Ref No. GM (TA)/PD/2021/ 169

Date: 26.03.2021

### OFFICE ORDER


Consequent upon transfer of Ms. Sunita Mallik, Asst. Manager (P) Talcher Area, who was also functioning as one the member of "Internal Complaint Committee" to look into the complaints of working women in MCL and as such, the "Internal Complaint Committee" is hereby, reconstituted comprising of following members:

- |   |   |                               |
|---|---|-------------------------------|
| 1. Dr. Snehlata Tirkey, Medical Supdt       | - | Chairperson/Presiding Officer |
| 2. Sri. J Pattanayak, SO (Mining)           | - | Member                        |
| 3. Ms. Asha Jyoti, Dy. Manager (P)          | - | Member                        |
| 4. Ms. Manjulata Das, OS                    | - | Member                        |
| 5. Ms. Rasmita Majhi, Asst. FM (E&M)Nandira | - | Member                        |
| 6. Secretary, Pragati Mahila Manadal        | - | Member                        |

The above committee shall meet as and when necessary. On receipt of the compliant(s), the committee shall take necessary action and make enquiry discretely.

The committee will also submit annual report in the matter to the concerned authority for onward submission to the Government.

This issues with the approval of the Competent Authority and supersedes earlier Order in this regard.

  
26.03.2021  
Area Personnel Manager  
Talcher Area

Copy to:

1. The General Manager, Talcher Area
2. The General Manager (P-EE) MCL HQ
3. All HODs Talcher Area
4. The Project Officer, Nandira/Talcher Colliery/Deulbera
5. All Members of the committee
6. Manager (P) Nandira Colliery
7. Dy. Manager (P-I/II) Talcher Area
8. Dy. Manager (P) Talcher Colliery
9. Dy. Manager (P) Deulbera Colliery
10. Office Copy

Corporate office: Jagruti Vihar, Burla, Sambalpur, Odisha - 768 020, Phone: (PBX) +91 (663) 254 2461-65. Telefax: +91 (663) 254 1317, Website: www.mcl.gov.in



# MCL

Ref : MCL:HQ:EE:2021: 1173

Date.09.08.2021

## Office Order कार्यालय आदेश

A fresh Internal Complaint Committee for MCL HQ consisting of following persons is hereby constituted to look in to the matters of Sexual harassment complaints of Working women in MCL HQ :-

- |  |                   |
|--|-------------------|
| 1. Mrs. Komala V. Jawaid, GM(Pers/PF/Pen./CPIO),MCL                                  | - Chairperson     |
| 2. Shri G. C. Pattanaik, Ch.Manager(P/IR-NEE), MCL HQ.                               | - Member          |
| 3. Mrs. Susmita Sahai, Manager(Pers/EE), MCL HQ.                                     | - Member          |
| 4. Mrs. Y. Shireesha, Dy. Manager(P-Welfare), MCL HQ.                                | - Member          |
| 5. Mrs. Sasmita Behera, DEO, MCL HQ.   | - Member          |
| 6. Mrs Geetanjali Panda, TGT(Social Science),<br>DAV Public School, Anand Vihar, MCL | - Member(Outside) |

The above committee shall meet as and when necessary. On receipt of the complaint(s), the committee shall take necessary action and make enquiry discretely. The committee shall work under scope of The Sexual Harassment of Woman at Workplace (Prevention, Prohibition and Redressal)Act, 2013, CDA Rules of CIL and other Rules and regulations as applicable. The Committee shall also submit Annual report in the matter to the concerned authority for onward submission.

This issues with the approval of Competent Authority and supersedes earlier order in this regard.

  
General Manager (P-EE), MCL

### Distributions:-

1. All HODs, MCL HQ
2. All Area GMs, MCL
3. GM, CWS(X), Talcher/IBV.
4. CMS, NSCH, Talcher
5. GM/CEO, MNH Shakti/MJSJ Coal Ltd./MBPL/MCRL.
6. All Members of the Committee.
7. The Principal, DAV School, Anand Vihar, Burla.
8. TS to CMD/D(T/Op)/D(F)/D(P)/D(T/P&P)/CVO, MCL
9. Dy. Mgr (Sectt.) to CMD/D(T/Op)/D(F)/D(P)/D(T/P&P)/CVO, MCL
10. OC/ MF.
11. Notice Board, MCLHQ.



Ref.No.GM/BBSRI/PD/2021/ 459


Dated: 09/12/2021

**OFFICE ORDER**

An 'Internal Complaint Committee' is hereby constituted in respect of Bhubaneswari Area comprising of following members as per provision of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act,2013 to inquire into the complaint of sexual harassment received from women employee of Bhubaneswari Area, is as follows:

1. Smt. Manoja Ray, AMO, Bhubaneswari Area- Presiding Officer
2. Smt. Ranjita Garnayak, LLB, Lawyer at Talcher Court
3. Sri S.K.Sahoo, Dy.Manager(Legal), Jagannath/Bhubaneswari Area
4. Smt. Aparna Choudhury, Dy.Manager(Personnel), Bhubaneswari Area

This issues with the approval of the General Manager, Bhubaneswari Area.

  
09/12/2021  
Area Personnel Manager,  
Bhubaneswari Area

Distribution:

1. The GM, Bhubaneswari Area.
2. The GM(EE)/GM(P-MP&IR/NEE, MCL HQ
3. The Project Officer, Bhubaneswari OCP
4. All HODs of Bhubaneswari Area
5. The GM(System), Jagannath Area/Bhubaneswari Area
6. The AFM, Jagannath Area/Bhubaneswari Area
7. The Manager/Dy.Manager, Bhubaneswari Area/Jagannath Area
8. The Dy.Manager(Personnel), Bhubaneswari OCP.
9. All Committee Members
10. Man Power cell/File
11. All Notice Boards



Ref.No. MCL/BA/GMO/Pers./CC-Women/2019/ 346

Dtd: 22.05.2019

OFFICE ORDER

An Internal Complaints Committee consisting of the following members is hereby constituted to look into the complaints of working women in GM Office, Bharatpur Area:

- |   |            |
|---|------------|
| 01. Smt Usha Nayak, Headmistress, Bharatpur High School | (Chairman) |
| 02. Sri S. Seth, Sr. Manager (Pers.), Bharatpur Area    | (Member)   |
| 03. Smt Anupama Khandual, Sr. Clerk, GMO, BA            | (Member)   |
| 04. Smt Anusuya Mohanty, Clerk Gr-I, GMO, BA            | (Member)   |
| 05. Smt Bina Pani, Clerk Gr-II, GMO, BA                 | (Member)   |
| 06. Smt Laxmi Chinara, Clerk Gr-II, GMO, BA             | (Member)   |

The above committee shall meet as and when necessary. On receipt of the complaint(s), the committee shall take necessary action and make enquiry discretely.

This issues with the approval of the competent authority.

  
Area Personnel Manager  
MCL, Bharatpur Area

Distribution:-

01. The General Manager, MCL, Bharatpur Area.
02. The Project Officer, Bharatpur OCP. (With a request to constitute an Internal Complaints Committee for BOCP as per Sexual harassment of Women at workplace (Prevention, Prohibition and Redressal) Act'2013)
03. ALL HOD's, Bharatpur Area.
04. All Members of the Committee.
05. Office Copy/ Master File.